

Laupahoehoe Public Community Charter School

Governing Board Meeting Minutes

Meeting Type: **Regular Board Meeting**
 Date: **May 22, 2018** Time: **5:30pm** Room: **Band Room**

GB APPROVED:
 06/26/18

1. Call to Order

Meeting was called to order at 5:27 pm by Chair Pam Elders.

a. Attendance/Quorum

BOARD DIRECTORS (9)

Present: (8)

Absent: (1)

PUBLIC / GUESTS (8)

Pam Elders - Chair

Romeo Garcia - School Director

Jerby Navalta

Bethany Morrison - Vice Chair

Del Delos Santos

Don Bryan - Treasurer

Jareese Amaral

Jill Doying - Secretary

Jahkara Nacnac

Kaulana Smith - Faculty

Jessica Kaneakua

Alfred Kent

Peter Mills

Trevor Gloor (via Google Hangouts)

Paula Dickey

Gabriel Navalta - Student Representative

Niki Hubbard

b. Agenda Review (includes Aloha Etiquette)

MOTION

To move item 7a. Board Member Election Results and item 8a. Plan for School Director
 Absence to be discussed in Executive Session

made by Don B.

seconded by Jill D.

Ayes 6

Pam E., Don B., Jill D., Alfred K., Gabriel N., Trevor G. (via Google Hangouts)

Opposed -

Abstain -

DECISION

APPROVED

c. Timekeeper Jerby N.

2. Public Comments On Agenda Items

[Public comments are limited to 3 minutes; at the discretion of the Chair, comment length may be extended]

a. Two interested student representatives for SY18-19, Jareese Amaral and Jahkara Nacnac, were introduced and welcomed by Board members.

b. Pam invited Peter Mills to attend the Executive Session on Personal Matters.

3. Consent Agenda (CA)

[NOTE: Any GB Director may request removal of an item from the CA for any reason. Removed items may be considered immediately or placed on the regular meeting agenda at the discretion of the Chair. Board members may ask questions to clarify or comment on CA items.]

a. Minute Review from April 24, 2018

[04.24.18 GB Meeting Minutes DRAFT](#)

b. Financial Review

c. Committee Reports

c1. Finance

[Finance Committee MINUTES 05-14-18](#)

[LCPCS Finance Committee MINUTES 050818](#)

c2. Governance

[Governance Comm MINUTES 050218](#)

c3. Development/Hui Makua

n/a

d. Hui

n/a

e. Staff Report

[GB Staff Report - May 2018](#)

f. Faculty Report

n/a

g. Director's Report

n/a

MOTION

To approve items in the Consent Agenda

made by Alfred K.

seconded by Don B.

Ayes 6

Pam E., Don B., Jill D., Alfred K., Gabriel N., Trevor G. (via Google Hangouts)

Opposed -

Abstain -

DECISION

APPROVED

4. Correspondence

[NOTE: Correspondence which requires a Board response]

- [a\) Urgent Action Needed \(Mail to the GB\)](#)
- [b\) CIP Package is Online for Bidding](#)
- [c\) Resignation Letter from Rachel Real](#)
- [d\) DOE Work Order for School Sign on Highway](#)
- [e\) Consultant Report, CSI/RtI \(MTSS\) Consultant, Connie Herbert](#)
- [f\) La Hoihe Announcement--Lunch Order](#)
- [g\) DOE, Office of the Superintendent to Gov. Ige: Allotment Request for FY 2018](#)
- [h\) Letter to School Community from Board Chair](#)
- [i\) Announcement of Election of Staff and Faculty GB Members](#)
- [j\) Announcement of Commencement Ceremony, Friday, May 25, 2018, 6 p.m. LCPCS Gym](#)
- [k\) Letter from Jane Testa re: Career Day](#)
- [l\) Hamakua Times, May 2018](#)
- [m\) Letter to Gabriel Nvalta & Archie Nitura re: Emergency Lighting](#)
- [n\) Public Charter School Commission, Financial Assistance-Volcano-Seismic Activity](#)
- [o\) Laupahoehoe Community PCS Elementary - Overview of Components for our System RtI - Connie Hebert](#)
- [p\) HI Island CS can request building inspection](#)
- [q\) National Science Foundation Grant](#)

5. School Director's Progress Report

DISCUSSION

Jessica Kaneakua presented the shared file LCPCS Board Data - Director's Progress Report. Goal 1: No items needed to be reported to the Board. Goal 2: No items to be reported until the next Board meeting, June 26th. Goal 3: 40% of targeted sub-groups (Native Hawaiian and SPED) demonstrate academic growth as measured by whether they meet or exceed their growth projection in math and ELA on the spring NWEA. Data for SPED is in progress. Native Hawaiian is pending; Jessica will be able to complete by the end of the week. There are two applicable definitions of Native Hawaiian: if we use the Federal definition, 19% of LCPCS students fall in this category; if we use DOE definition, 16% of students are Native American. Goal 4: There is no formal teacher observations so there is no teacher information to be reported as of the moment.

6. Governing Board Annual Review Schedule

[GB Board Annual Review Schedule - May 2018](#)

Review activities for the months of April and May 2018.

7. Old Business

a) Board Member Election Results (Faculty & Staff); Community and Parent/Family Membership Categories

MOTION

To accept the Faculty and Staff Board nominees, and accept scenario two for the next line-up of Board Directors

made by Pam E.

seconded by Don B.

DISCUSSION

Taken out of order and discussed in Executive Session.

[Election Results - Information for the Board](#)

Ayes	6
Opposed	-
Abstain	-

Pam E., Bethany M., Don B., Kaulana S., Alfred K., Trevor G. (via Google Hangouts)

DECISION

APPROVED

7.a1) Appointment of Don Bryan as Board Director

MOTION

To appoint Don Bryan as Board Director for another year (SY2018-2019)

made by Pam E.

seconded by Bethany M.

DISCUSSION

Approved.

Ayes	5
Opposed	-
Abstain	1

Pam E., Bethany M., Kaulana S., Alfred K., Trevor G. (via Google Hangouts)

Don B.

DECISION

APPROVED

b) Geographic Exception PolicyMOTION

To approve the modified Enrollment Policy and Procedures with the 3 recommendations: inserting the 1) Waitlist, 2) Kaupea Steps, and 3) Clarifying step #3

made by Kaulana S.

seconded by Alfred K.

Paula Dickey took the lead in the discussion. She informed Board members the proposed policy is coming from a committee formed to discuss and revise the policy. She walked members through the proposed policy item by item adding brief detail or description.

DISCUSSION

[302D-34, HRS Relating to Enrollment](#)

[BP: Geographic Exception Policy Change](#)

[Copy of LCPCS Enrollment Policy.Rvsd.APPROVED 2.23.16.docx](#)

Ayes	6
Opposed	-
Abstain	-

Pam E., Don B., Kaulana S., Alfred K., Gabriel N., Trevor G. (via Google Hangouts)

DECISION

APPROVED

8. New Business**a) Plan for School Director Absence**DISCUSSION

Taken out of order and discussed in Executive Session. The Board decided to meet one more time for further discussion.

DECISION

DEFERRED

b) March 2018 FinancialsMOTION

To approve the March 2018 Financials

made by Don B.

seconded by Alfred K.

DISCUSSION

Copy of FY17-18 March 2018 Financial Statements

Ayes	6
Opposed	-
Abstain	-

Pam E., Don B., Kaulana S., Alfred K., Gabriel N., Trevor G. (via Google Hangouts)

DECISION

APPROVED

c) Title I Schoolwide PlanDISCUSSION

Pam showed an overview of the Title I Schoolwide Plan summary.

[Summary of Title 1 SWP for Board May 2018](#)

d) SY 2018-19 BudgetMOTION

To approve the budget presented for SY18-19 subject for possible revisions when the School Director returns from medical leave

made by Don B.

seconded by Alfred K.

DISCUSSION

FY 18-19 Budget revised 5-14-18

[LCPCS Organizational Chart 2018-19 - Finished Chart \(2\) 5-18-18](#)

Ayes	7
Opposed	-
Abstain	-

Pam E., Bethany M., Don B., Kaulana S., Alfred K., Gabriel N., Trevor G. (via Google Hangouts)

DECISION

APPROVED

9. Executive Session (ES)

Public Session adjourned at 7:01 pm and ES is called to order at 7:03 pm.

The ES serves 3 core functions: (1) assures confidentiality, (2) creates a mechanism for Board independence and oversight, and (3) enhances relationships among Board members and with the School Director. While in ES, only Board members and individuals invited by the Chair may be present. At the option of the Chair, the School Director or other Board members may be excused.

Executive Session Attendance: Pam E., Bethany M., Don B., Kaulana S., Alfred K., Trevor G. (via Google Hangouts)

- a) Board Self - Assessment, plus/delta
- b) Personal Matters
- c) Climate Survey Comments

Items tabled from the agenda:

- 7a. Board Member Election Results
 - 8a. Plan for School Director Absence
-

10. Announcements

a) Upcoming Meetings

- i. Agenda Setting - June 12, 2018
- ii. Finance Committee - TBA
- iii. Regular Board Meeting - June 26, 2018
- iv. Governance Committee - TBA
- v. Carver Policy Governance Training - October 12-14, 2018

b) School Events

[Please refer to the calendar at www.lcps.org](http://www.lcps.org)

11. Adjournment

Meeting was adjourned at 5:43 pm.

**To Emphasize Hands-on Learning and Academic Success
Where Every Student is Known, Valued, and Loved**